



**Welcome to St Patrick's
Catholic Primary School**

We're glad you're here!

WELCOME



Congratulations on your acceptance to St Patrick's Catholic Primary School! We are thrilled to welcome you to our vibrant school community. This marks the beginning of an exciting journey filled with learning, growth, and new friendships.

At St Patrick's, we are committed to providing a nurturing and inspiring environment where every student can thrive. We encourage you to engage in our Ku-Ring-Gai Chase Catholic Parish, a diverse range of extracurricular activities, and make the most of your time here by attending Coffee Connect, Playgroup and much more.

This booklet is designed to help parents navigate their way around the School and Parish Community. Inside, you will find important contact details, key dates, information about extracurricular programs, and a guide to using school apps such as Compass and QKR!

We look forward to supporting you and your family throughout this journey. Should you have any questions or need assistance, please don't hesitate to reach out. Once again, welcome to St Patrick's Catholic Primary School! We can't wait to see all the amazing things your child will achieve.

**BE YOUR
BEST SELF**
here

SCHOOL PRAYER



Our school prayer is said together during our school assemblies.

Join the students in this simple but meaningful prayer to help guide us through our day.

God our Father,
with **Faith** we pray,
Bless and guide us through this day.

Jesus, Lord
with **Hope** we pray,
Help us in our work and play.

Holy Spirit
with **Love** we pray,
Let us be kind to each other today.

Amen

CONTACT DETAILS



School Details

Principal: Mr Todd Vane-Tempest

Assistant Principal: Mrs Cate Schyvens

Religious Education Coordinator: Mrs Kylie Lloyd-Jones

Phone: (02) 7256 2144

Email: spa@dbb.org.au

Website: www.stpat.nsw.edu.au

Address: 1 Royston Parade, Asquith 2077

*Visit our school
website here*



*Visit our Parish
website here*



Kuring-Gai Chase Catholic Parish

Parish Priest: Fr Biju Jose

Telephone: (02) 9456 2450

Email: parishkccp@bbcatholic.org.au

Website: www.bbcatholic.org.au/kccp

PARISH



Weekend Mass Time

St Patrick's Asquith

Saturday Vigil 6:00pm

Sunday 8:00am, 10:00am, 6:00pm

St Bernard's Berowra

Saturday Vigil 5:00pm

Sunday 9:00am

Children's Sacraments

The Sacraments of Baptism, First Reconciliation, Confirmation, and First Holy Communion are important and wonderful steps on your children's faith journey and their welcome into the Church community.

For more information on Children's Sacraments please see our Parish website.



Not a Catholic?

We welcome everyone!

All families are welcome to attend Mass at St Patrick's

Our school families are encouraged to attend the Stage Family Masses, in which our students participate and then share in morning tea with our Parish community.

2026 SCHOOL DATES



Kindergarten 2026 Dates

- Thursday 29th January – SoKS
- Friday 30th January – First Day of Kindergarten

Start of Kindergarten Screener (SoKS)

Kindergarten students will participate in SoKS on Thursday 29th January. It is a universal assessment designed to capture what children know, understand, and can do on entry, providing teachers with valuable information to support a successful start to school. Students will meet with their teacher for a two-hour assessment, to enable the teacher to get to know each student in depth.

From Monday 2nd February, Kindergarten students will commence **full day school attendance: 8.45am – 2.30pm** for first week of school and from 9th February Kindergarten will finish at 2.55pm thereafter.

Staff Development Days – Teacher only days

Staff Development Days are scheduled throughout the year. There is **NO** school for the students on these days. Parents are required to make alternative arrangements for care. You are advised of these dates, well in advance, through the school newsletter.

Term Dates

Term 1

29th Jan – 2nd April

Term 2

20th April (SDD)

21st April – 2nd July

3rd July (SDD)

Term 3

20th July (SDD)

21st July – 25th Sept

Term 4

12th Oct – 15th Dec

PARENT INFORMATION



Outlook



Qkr!



Compass

Stay

Connected...

*By downloading the
Compass School
Manager and QKR! App,
parents will have easy
access to
announcements and
payment options.*

Compass

The Compass Parent Portal and App will enable you to access information online about your child/ren, anytime, anywhere, from any modern web-enabled device. It streamlines many school operations such as attendance, reporting, school communication, update your contact details and book parent - teacher interviews.

For more information download the Compass Parent Guide.



QKR! App

QKR! App is used to place orders at a time and place that suits you. It is a mobile payments platform that enables parents to order and pay for school related purchases and uniforms- all directly from their smart device or computers.

For more information on QKR! App see our website.



COMMUNICATION



Stay Connected...

- *Compass App*
- *Newsletter*
- *St Patrick's
Facebook*
- *P&F General
Meetings*
- *School Website*

Communication

Good communication between home and school is the key to a positive partnership. Parents are encouraged to speak to their child's class teacher whenever they have a concern.

Please make an appointment rather than approach the teachers when they have students in their care. It is helpful if you alert the teachers to the issue you wish to discuss so they can adequately prepare for the meeting. Teachers may sometimes contact parents if they have any concerns.

Email the school office on spa@dbb.org.au should you need to organise a time to meet with the teacher.

Communication between school and parents takes place in the following ways:

- Compass
- Newsletters/Principal Updates (via COMPASS)
- Class teachers provide parents with information on class expectations for the year and on Key Learning Areas
- Student learning digital platforms
- Curriculum and Parent Education is offered prior to each term's Parents and Friends Association General Meeting
- Reporting Procedures.
- Parent –Teachers interviews
- School website

FEES & PAYMENTS

School fees may be
found here:



Catholic Schools Broken Bay reviews and determines school fees annually.

Yearly school fee invoices are emailed to parents in Term 1, with dates by which payments are to be made.

Payments can be made yearly, or monthly (10 instalments).

The preferred method of payment is BPay.

Payment via EFTPOS/Credit Card can be arranged through the school office.

If you are having difficulty meeting your school fee obligation, please make an appointment with the Principal to discuss your circumstances. School fees are managed by Catholic Schools Broken Bay and outstanding fees may be referred to a debt collection agency for further advice.

Please note that a Catholic Education will not be denied to a Catholic family due to financial hardship.

SCHOOL UNIFORM



Lost Property

Labelling all items of clothing and equipment is the best way to ensure your student's belongings are returned to them.

All lost property is placed in a container at the end of the verandah near the Kindergarten classrooms.

Unclaimed items will be recycled every 2 to 3 weeks and donated to the Uniform Shop or St Vincent de Paul.

Uniform Shop

We are fortunate to have an onsite Uniform Shop staffed by volunteers from our parent community.

Parents can purchase uniforms in person during operating hours Mondays and Wednesdays 8.30am - 9am, or place an order via QKR! for delivery to your student.

Second Hand School Uniforms

Families are able to buy second hand uniform items from the Uniform Shop on Mondays and Wednesdays.

Occasionally there are special event second hand sales which parents are encouraged to take advantage of.

School Uniform

Our school uniform policy can be found [here](#).

At St Patrick's we take pride in our appearance and students are expected to be dressed in the correct uniform daily.

Please label all belongings, especially hats and jumpers.

We thank you for your cooperation in ensuring that your child has the correct uniform.

UNIFORM EXPECTATIONS



All students require:

- St Patrick's school bag
- Library Bag
- Black shoes
- School hat - all students must wear a hat while playing outside

Summer Uniform - Term 1 and 4

- Girls Summer Dress
- Girls bottle green socks
- Boys Short Sleeve Shirt - Green
- Boys Shorts - Grey
- Boys grey socks

Sports Uniform

- Gold Polo shirt - unisex
- Skort/Shorts - Bottle Green
- Bottle green socks
- Sports Jacket
- Tracksuit (Winter)

Hair and Nails

- Shoulder length hair or longer MUST be tied back
- **Elastics:** Brown, blonde, bottle green or gold coloured
- **Ribbons:** Bottle green or gold ribbons
- Haircuts should be neat and tidy with natural hair colour.
- No nail polish is to be worn

Jewellery

- **Earrings:** Small Plain Silver or Gold Studs
- **Wrist Watch:** plain coloured watch. Smart watches are not permitted.

Winter Uniform - Term 2 and 3

- Girls Winter Tunic
- Girls Long Sleeve Blouse - Lemon
- Girls - small tie
- Girls bottle green tights or socks
- Boys Long Sleeve Shirt - Green
- Boys long pants - Grey
- Grey socks
- Tie
- Sloppy Joe

DROP OFF & PICK UP



School Times

Morning - 8.45am

Supervision of students commences at 8.15am.

Afternoon - 2.55pm

Parents wait outside the gate, then can proceed to pick up their student from the grass area.

Drive Thru -

From 3.15pm

Students are supervised from 8:15am to 3.30pm.

Arrival

Classes commence at 8.45am. Students are required to be at school and ready for learning prior to this time. Playground supervision of students commences at 8.15am. Our onsite Before and After School Care service, Catholic Care, is available for families requiring care outside of these times.

Students should not be onsite in the playground before 8.15am or after classes are dismissed in the afternoon at 2.55pm. There is no supervision prior to 8.15am.

Drive Thru

Drive Thru drop off is available for our students in the morning and is available in the afternoon after 3.15pm.

Please note the following for Drive Thru drop offs and pick ups:

- Do not block the bus stop or queue across the intersection. Please wait for the spaces in front to be free. A lap around the block may be necessary if there is a queue.
- The driver must NOT get out of the car.
- Students must be able to buckle and unbuckle their seatbelt as well as enter and exit the car with their school bags *without assistance.*

DROP OFF & PICK UP



Dismissal

2.55pm

Pick Up

Drive Thru

Walkers

Buses/Trains

After School Care

Leaving on Foot

Students leaving the school on foot are to be picked up from the grass area unless they have parental permission to leave the school on their own. Parents wait outside the gate and then proceed to the grass area to collect their children. Students are supervised in this area until 3.30pm. Any student not collected by 3:30pm will be taken to the school office and the parent/caregiver contacted.

Students walking home from school are escorted to the pedestrian crossings.

Buses and Train

Students wait on the hall verandah for the afternoon buses. Bus numbers are called and students are escorted to the bus by teachers.

Parents can apply for student Bus and Train Opal cards online [here](#).

Bus timetables are found [here](#).

**Students are supervised
from 8:15am to 3.30pm.**

LATE ARRIVAL, ABSCENCES EARLY DEPARTURES

School Times

Morning Bell - 8.45am

Recess - 10.45am -11.15am

Lunch - 1.15pm- 1.55pm

Afternoon - 2.55pm

Drive Thru - From 3.15pm

*Students are supervised
from 8.15am to 3.30pm.*

Late Arrival

Students arriving after 8.45am must attend the office with their parent and be signed in at the Compass Kiosk. Students attending the office without a parent will be recorded as an unjustified absence.

Early Departure

Parents are required to attend the office and sign the student out on the Compass Kiosk. Please wait in the foyer while your child is called to the office.

Absence

Absence from a whole day of school is to be entered by the parent into Compass via the app. Parents are responsible to have these explanations entered in Compass within 7 days of the student's return to school.

Extended Leave

If your child is going to be absent for 10 or more days for the purpose of travel, you are required to complete an Application for Extended Leave and this will need to be approved by the principal prior to departure.

BEFORE & AFTER SCHOOL CARE

CatholicCare
Diocese of Broken Bay



Catholic Care OSHC
more information:

Catholic Care, the social support agency of the Catholic Church in the Diocese of Broken Bay, offers Out of School Hour Care (OSHC) services at our school.

We offer:

- **Before School Care:** 7.00am – 8.30am
- **After School Care:** 3.00pm – 6.00pm
- **Vacation Care:** 8.00am – 5.30pm

Our passionate team of educators strive to create a space where children feel welcome and encouraged to experiment and grow. We provide a range of activities so that each child can engage in their interests including sports and active play, imaginative play, music, art and craft, games.

We pride ourselves on knowing the children that we care for and tailor our program around their interests so if there's something that the children want to explore, we try to facilitate that opportunity.

For more information contact:

Phone: 0481 602 053

Email: oshc.asquith@catholiccaredbb.org.au

Website: www.catholiccaredbb.org.au



ASSEMBLY & ROUTINES



The morning bell sounds at 8.45am and all students gather in their class groups under the shade sail for a morning assembly.

Monday morning assembly includes school prayer, National Anthem, acknowledgement of birthdays and presentation of Positive Behaviours for Learning (PBL) focus.

Friday morning assembly includes presentation of Merit and Positive Behaviour for Learning (PBL) awards.

At selected times during the term assemblies are held for a selected grade or stage to present some aspects of their recent learning to the school and parent community.

Parents are always welcome to attend assemblies and celebrate in learning with our students.

POSITIVE BEHAVIOURS FOR LEARNING

AT ST PATRICK'S WE ARE **SAFE, RESPONSIBLE, RESPECTFUL** LEARNERS



SAFE

- PLAY SAFELY AND FAIRLY 
- MOVE SAFELY AT ALL TIMES 
- CARE FOR OTHERS 
- STAY SUN SAFE 

RESPONSIBLE

- MAKE GOOD CHOICES 
- RIGHT PLACE, RIGHT TIME, RIGHT TASK 
- LEARN AND LET OTHERS LEARN 
- CARE FOR ALL PROPERTY 
- CARE FOR OUR ENVIRONMENT

RESPECTFUL

- LISTEN ACTIVELY 
- TAKE PRIDE IN YOUR APPEARANCE 
- TAKE TURNS AND INCLUDE OTHERS 
- USE KIND WORDS AND ACTIONS 
- SPEAK RESPECTFULLY

 **ST PATRICK'S**
ASQUITH

At St Patrick's we are committed to fostering a safe, supportive, and inclusive environment where all students can thrive. Our school policies focus on promoting positive behaviours for learning and ensuring a respectful and nurturing atmosphere for everyone.

We believe in setting high expectations for both behaviour and learning. Students are encouraged and acknowledged for demonstrating positive behaviours, with clear guidance provided through our Response to Behaviour Matrix. This helps us work together – staff, students, and parents, towards achieving positive outcomes.

At St Patrick's, we live by our core values:

Safe, Responsible, and Respectful Learners.

Our teachers actively teach and model these expected behaviours through focused lessons on our Positive Behaviour for Learning (PBL) program every fortnight. Students' efforts are celebrated regularly, with PBL and Merit Awards presented during our weekly assemblies, recognising their commitment to our school's values.

POSITIVE BEHAVIOURS FOR LEARNING

Rights and Responsibilities of Students

Education is the process of helping each individual discover their own uniqueness, awesome capacity and responsibility.

Behaviour Management at St Patrick's Asquith is seen as guiding, leading, encouraging and demonstrating Christian behaviour within a framework of Christian Values. There is acceptable and unacceptable behaviour. We each have rights and responsibilities.

Rights

Everyone has the right:

- to be happy
- to be safe
- to be treated as an individual with respect
- to communicate and be listened to
- to learn without interruption
- to use and share resources and equipment

Responsibilities

Responsibility is when we make informed choices about our behaviour and take control of our actions. At St Patrick's Catholic School Asquith every person has a responsibility.

PARENT CHARTER

You can find a copy
of the parent charter
here:



Working in Partnership

Parent Charter for systemic
Catholic Schools in the
Diocese of Broken Bay



[A link to the charter can be found here.](#)

INFORMATION TECHNOLOGY



From 2026 and beyond there will be a change in the iPad program for Year 4 students. Catholic Schools Broken Bay will seek to provide school owned devices for the students in Year 4. The intention is to rollout the school owned devices at St. Patrick's over the next 3 years. This will mean that by 2028 school devices will be available for all year groups. This will relieve parents from purchasing a device for their child to use at school and for students to manage the devices at home and at school.

Our current Year 4 and 5 students will continue to use their own devices while they attend school at St. Patrick's.

Advantages of Using School Owned Devices:

- A reduced cost to families.
- Parent choice of device and use at home.
- Management of devices by CSBB including updating software.
- iPads not being lost or damaged when travelling.
- Increased security of devices that is managed by CSBB.
- Ensures compatibility and access with the CSBB Network.

Data projectors and Smart TV's are essential teaching and learning tools in all classrooms. Vivi is available in classrooms providing further potential for the interactive use of technology.

We strongly encourage responsible and ethical use of devices but also use a range of strategies and technologies to support students to be good digital citizens and kept in a safe online environment.

SPORT, CREATIVE ARTS & EXCURSIONS

Physical Education

The Physical Education (PE) Program including sport is implemented by the classroom teachers. Children are required to wear their Sports Uniform on their PE and Sports days. Classes will be advised of their particular days at the beginning of the school year.

Local Area Walking

Students occasionally will attend the local park and oval for physical education lessons. Students will walk to these areas under the supervision of teachers.

Creative Arts

A teacher is employed for two days per week to implement the Creative Arts Program that is usually focused on music. Classroom teachers will teach other aspects of creative arts including drawing, painting and drama.

Excursions

Excursions held outside the school and cultural activities held within the school are organised around curriculum classroom activities. They are considered an integral part of the children's overall education and all children are expected to participate.

A signed permission form is mandatory before a child can attend school excursions and sports carnivals. If a permission form is not completed, the student will not be permitted to participate. Excursion information and permission forms will be communicated via the Compass App.

HOMework & REPORTS

Homework

At St Patrick's we set homework which is aimed to:

- reinforce what students learn during class;
- stimulate and challenge students;
- develop study habits
- enable parents to have an insight into what learning is happening in the classroom.

Teachers are expected to set, correct and give feedback on homework tasks. It is important to communicate with your child's teacher should there be any issues associated with homework.

How can parents help with homework?

- Be sure you understand the homework expectations of your child's teacher. Check the day homework is due and know clearly how the homework tasks will be communicated.
- Establish a clear and agreed routine with your child. Agree on where and when it will be done.
- Encourage your child in the areas of persistence, organisation and effort.

Reporting Procedures

We recognise the importance of keeping parents informed of their child's progress.

June: Written Report and Parent Teacher Interviews

December: Written Report and interview if requested

Our school-based report provides you with information on the effort and achievement of your child in each Curriculum or Key Learning Area, and on their development in and demonstration of Learning Behaviours and Catholic Values.

The achievement scales are based on the Common Grade Scale, developed by the NSW Education Standards Authority (NESA).

CANTEEN



Scan to complete
the Volunteer
Declaration form



Days Open

Our canteen is open each Tuesday and Friday offering a selection of snacks, drinks, and frozen treats.

Our students are able to practice their real-world skills by lining up and ordering from the canteen window.

Items are priced between 50c and \$2 so only small notes and coins are accepted.

Volunteering at the Canteen

Our canteen is run by parent volunteers. The canteen coordinator will advertise in the Year Group Facebook groups and will ask parents to sign up for a shift on the canteen.

The canteen will not open unless there are volunteers to serve. Parents, carers and grandparents are very welcome to sign up. It is a very rewarding experience, and the children love to see their loved ones on Canteen Day!

Volunteers are required to complete a volunteer declaration form prior to any volunteer work. Please attend the office to complete [this](#) form prior to volunteering.

HEALTH & CARE

Illness

If a student becomes ill at school, they will be cared for in the office “sick bay” and parents will be notified to collect their child. Students should remain at home until they are well enough to return.

Students suffering from contagious illnesses, such as diarrhoea or vomiting are not permitted to return to school until 24 hours after the last episode. This precaution minimises the risk of a contagious outbreak at school. For more health and physical care information please see [NSW Government Education website](#).

Immunisation

Under the NSW Public Health Act 1991, children without proof of immunisation may be asked by Public Health Officials to stay at home from school during an outbreak of vaccine preventable disease.

When students are enrolled, St Patrick’s is required to ask parents to provide an Immunisation History Statement. Statements can be obtained online through the [Australian Childhood Immunisation Register](#).

Medication

Diocesan Health and Safety procedures state that staff at St Patrick’s will only be able to administer medications to students when accompanied by written instructions from a medical practitioner. This includes all non-prescribed medications, such as Panadol and Nurofen.

Medication in the original packaging with prescription instruction details are acceptable as written instructions. This policy relates to every student and is applicable when a student is at school or at any school related activity such as excursions, camps or sporting events. All requests for medication need to be accompanied by an authorisation form available on the school website.

Medication will be stored in and administered from the office. Please discuss any requests for medication administration with the school office staff.

SAFEGUARDING

Safeguarding encompasses proactive measures that unite the commitment of staff, parents and the broader school community to create and maintain environments where students thrive and feel safe. Safeguarding emphasises prevention, accountability, and practices that foster a culture of safety and care for all students through embedding the child safe standards and responding in a timely manner when concerns are raised. Catholic Schools Broken Bay (CSBB) promotes and embeds a shared safeguarding responsibility within the organisation. We recognise the rights of children and promote safe and supportive environments where we all have a responsibility to keep children safe from harm.

Safeguarding at CSBB includes:

1. Utilising best practice, child rights and child safe principles to ensure continuous improvement in the area of safeguarding therefore maintaining our responsibility under the National Catholic Safeguarding Standards and NSW Child Safe Standards.
2. Promoting professionalism in our interactions with children and young people at all times by exercising appropriate duty of care and maintaining appropriate professional boundaries.
3. Following an established process to address concerns or complaints of inappropriate adult behaviour of staff towards children or young people. This upholds our legal obligation under the Children's Guardian Act 2019.
4. Ensuring that all people working in our school who are required to undertake a Working With Children Check have a verified clearance, as per requirements under Child Protection (Working with Children) Act 2012.
5. Promoting the safety, welfare and wellbeing of children by responding appropriately when we suspect a child or young person is at risk of significant harm due to possible abuse or neglect. This is our legal obligation under the NSW Children and Young Person (care and protection) Act 1998

PARENT/CARER HELPERS / VOLUNTEERS AND CONTRACTORS

The participation, involvement and help of parents/carers, close relatives and other volunteers are welcome and appreciated for various activities both in school and on excursions. We recognise that parents and carers are the primary educators for their children and we strive to uphold NSW Child Safe Standard 3: families and communities are informed and involved and National Catholic Safeguarding Standard 3: partnering with families, carers and communities.

It is important that all volunteers and contractors are aware that they may be subject to child protection legislation and may require a WWCC. This means all volunteers must:

- Sign on at the front office, and get a visitors badge from the office as per school procedure.
- Complete the CSBB Contractor and Volunteer Engagement form
- Follow our commitment to Safeguarding and not engage in any inappropriate behaviour towards any children. Although volunteers are technically not employed by the school, they are considered to be 'employees' under the Children's Guardian Act 2019 and need to be aware that complaints about inappropriate behaviour towards a child or young person are subject to investigation.
- All parents must comply with the CSBB Family Charter.

SAFEGUARDING

RESPONDING TO CONCERNS

CSBB is committed to empowering students to speak up and actively listens to children and the wider school community when concerns are raised. We treat all complaints seriously and aim to resolve them in a manner that is appropriate, timely, and respectful of confidentiality.

APPENDIX 1: SAFEGUARDING INFORMATION

We are committed to providing safe communities for students at our school to grow and learn as outlined in our [Diocesan Commitment to Safeguarding](#). We recognise the rights of children as outlined in the [Diocesan Framework on the Rights of the Child](#) and promote safe and supportive environments where we all have a responsibility to keep children safe from harm.

The [NSW Child Safe Standards \(NSWCSS\)](#), and the [National Catholic Safeguarding Standards \(NCSS\)](#), provide a principle-based framework that our school commits to using for continuous improvement as part of our commitment to Safeguarding.

Responding to Risk of Significant Harm

All school staff are Mandatory Reporters. This means that if there are reasonable grounds to suspect that a child or young person is at risk of significant harm of abuse or neglect, then a report must be made to the Department of Communities and Justice (DCJ). School staff and Principals are supported by the CSBB Safeguarding Office as required and all records are stored confidentially.

We recognise that a statutory response is not always required and where a family may need extra support, we will assist in making referrals to support the family if needed.

APPENDIX 2: WORKING WITH CHILDREN CHECKS

Working With Children Checks are required by staff, and certain volunteers and contractors in our school, as outlined in Child Protection (Working With Children) Act 2012.

The purpose of the check is to exclude people from working with children and young people who are not suitable. A person who has been convicted or found guilty of a listed serious offence against children (whether in NSW or elsewhere) is prohibited from child-related employment.

Parent participation, involvement and help are welcome and appreciated for various activities both in school and on excursions. It is important to note that all parent helpers / volunteers are subject to child protection legislation.

Further information on the Working With Children Check can be found on the website for the [Office of the Children's Guardian](#).

SAFEGUARDING

APPENDIX 3:

MAINTAINING PROFESSIONALISM

All staff, volunteers and contractors are expected to act professionally and in accordance with the school's expectations regarding staff conduct toward children and young people. Guidance and professional development about appropriate interactions with students, how to exercise duty of care and how to maintain professional boundaries is provided. It is a staff members responsibility to be familiar with these expectations outlined in both the CSBB Code of Conduct and the Professional Expectations Policy.

Staff, volunteers and contractors have a duty of care to:

- Ensure no child or young person is exposed to foreseeable risk of harm;
- Take action to minimise risk;
- Supervise actively, and report concerns to the Principal or seek further advice if they see others acting inappropriately with children or young people.

Staff, volunteers and contractors are expected to:

- Demonstrate appropriate relationships with children and young people that cannot be misinterpreted as overly personal or intimate;
- Uphold professional boundaries. Staff should not be contacting students for non-educational purposes, be alone with students, making inappropriate jokes, touching students inappropriately or showing a student favouritism/special treatment)
- Remain within the responsibilities of their roles and allow those appropriately trained to deal with student welfare concerns;
- Minimise physical contact with children and young people unless it is necessary to exercise appropriate duty of care;
- Follow the school's policies and procedures relating to pastoral care and wellbeing including serious incidents and reporting risk of harm.

Addressing complaints of inappropriate behaviour of adults towards children and young people:

We are committed to providing a safe and supportive environment for both students and staff. This includes addressing complaints of inappropriate behaviour of staff, volunteers and contractors towards any child or young person.

Such complaints are handled differently to other types of complaints which may arise in the school because of legal obligations established by the NSW Children's Guardian Act 2019. The NSW Office of the Children's Guardian is a government agency which requires schools and other organisations working with children and young people to ensure systems are in place for recording and responding to all allegations of a child protection nature against staff, volunteers and contractors.

If you have concerns about alleged inappropriate behaviour by staff, volunteers or contractors towards any child or young person it is important that you discuss your concerns with the Principal who in turn will consult with the CSBB'S Safeguarding Office, if the complaint relates to the principal you can contact Safeguarding directly.

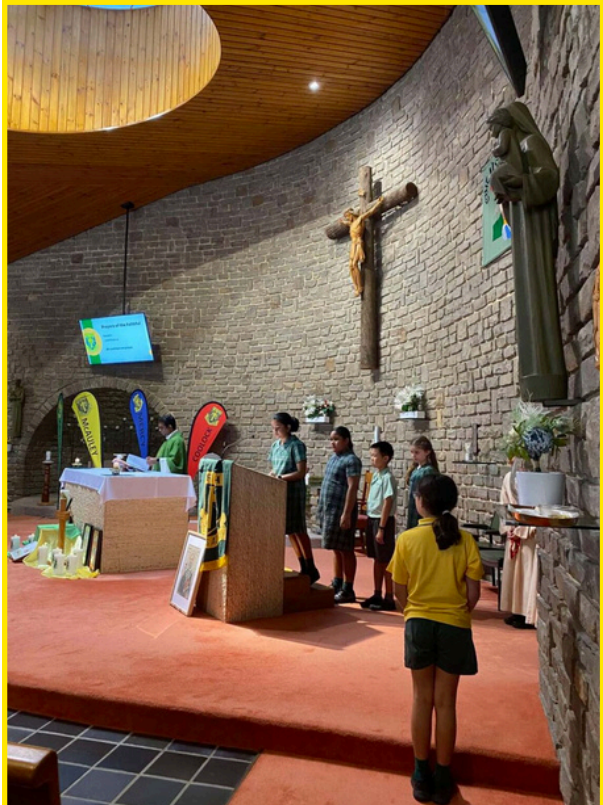
EVENTS

Welcome Mass

All families are welcome to join in our opening school Mass.

We celebrate the beginning of the school year and welcome our new families and returning families.

Thursday 12th February at 9am



Welcome BBQ 2026

We recognise that transitioning to a new school can be a big adjustment for both students and families.

Our Welcome BBQ will help ease the transition by creating friendships and an inclusive atmosphere. We believe that a strong sense of community is essential for the well-being and success of our students.

Friday 27th February 5-7pm

OPPORTUNITIES

School Band



Our instrumental and band program is run by Mrs Helen Jacobsen. Students in Years 2-6 are able to have the opportunity to learn an instrument and join the school band.

Instruments taught are:

Woodwind - Flute, Clarinet, Alto Saxophone, Tenor Saxophone

Brass - Trumpet, Trombone, Euphonium, French Horn, Tuba

Percussion - Snare Drum & Auxiliary Instruments eg Triangle, Tambourine, Wood Block

Lessons are 30 mins long and held in school hours on site. Private tuition fees and instrument hire fees apply.

Contact details below:

Email: studio21band@gmail.com

Chess Club



Sydney Academy of Chess offer Chess Coaching at St Patrick's on Fridays during lunch.

Students meet to play, study, and discuss chess. This offers cognitive benefits for students as they are required to think ahead, plan strategies and think critically. This is also a fun and relaxing way to boost social interaction by meeting new friends from all grades in a fun environment.

Email: info@sydneyacademyofchess.com.au

Phone: (02) 9745 1170

Let's Do Lunch



Students are invited on particular days to join in structured and free play quiet activities in the school library.

Activities include Lego, Chess, games, colouring, quiet reading and other seasonal activities throughout the year.

OPPORTUNITIES

P&F Association



The P&F recognises and values the role that parents and carers play in the education of their children and aims to strengthen the partnership between family, school, parish and the wider community for the benefit of their children's overall development and learning.

The P&F assists in projects beneficial to the school, organises events and promotes the school in the community.

Parish Choir



Children's Choir at St Patrick's, Asquith, welcomes all interested students from years 3-6.

The choir sing at 10am Mass on the 2nd & 4th Sunday of the month during school terms.

Practise is held on Fridays of school term 4pm-5pm in the church.

Contact: Patricia 9482 7935

Email: stpatscchoir@gmail.com

Website: bbcatholic.org.au/kccp/groups-ministries/music-ministry

The Dish



As part of our commitment as a Mercy school and with the help of parents and students at St Patrick's, we are part of the DISH Program.

As part of this program we, along with other Catholic schools, join a roster to feed a group of homeless people in Hornsby.

This program requires us to prepare, cook and distribute food to those in need in our local area on our rostered night once a term.

Please contact our school office if you are able to offer help for this program.

VOLUNTEERING

Scan to complete
the Volunteer
Declaration form



Volunteering at school can be a rewarding experience for both parents and students.

St Patrick's values every parent who offers their time, skills and expertise volunteering at school.

Volunteering is very easy, and opportunities occur from time to time throughout the year.

These can include:

- Class parent
- BBQ's
- Mother's Day stall
- Father's Day stall
- P&F events
- Canteen
- Excursions
- Gala Days

We encourage and welcome anyone able to offer their time. As part of CSBB Safeguarding commitment, all volunteers are required to complete a Volunteers Declaration Form.

Prior to volunteering, please complete the declaration form and present photo ID to the office. This needs to be completed every three years.

Please note: When volunteering at the canteen, parents are asked to not bring younger siblings to the canteen due to safety.

+ ST PATRICK'S
CATHOLIC CHURCH
ASQUITH

SUNDAY MASS
SATURDAY 6PM VIGIL
SUNDAY 8AM, 10AM, 6PM

WEEKDAY MASS
8AM MON, TUES, THURS, SAT
8AM WEDNESDAY & FRIDAY





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