

VACATION CARE PROGRAM

SEP/OCT 2025

St Patrick's OSHC, Asquith

Hours: 7:00am – 6.00pm

P: 0481 602 053

E: oshc.asquith@catholiccaredbb.org.au

BOOKINGS & GENERAL INFORMATION

Our vacation care service operates between **7.00am - 6.00pm** for children up to 12 years old who are currently enrolled in primary school.

We are licensed to enrol **90** children per day and are always required as per regulations to maintain the approved staff to child ratio.

We are excited to share with you our vacation care program. We have planned our vacation care program to offer children the time to relax and have fun with their friends, especially since they may have spent some time separated from them.

Risk assessments have been completed for our vacation care program including any outside providers. We welcome families to request these from your service supervisor for your review.

The vacation care program has been planned thoughtfully, with fun in mind and feedback from children and parents.

STAFF

Educators are employed because of their experience and knowledge in childcare and all educators are involved in ongoing training. At parent sign in area, you will find the details of which educator is in charge between the hours of **7.00am - 6.00pm**.

AM I ELIGIBLE TO RECEIVE CHILDCARE SUBSIDY (CCS) DURING VACATION CARE?

We are approved to process your Childcare Subsidy payments from the federal government. However, we are not in control of how much subsidy is paid by the government to each family. If you have questions about Childcare Subsidy please contact Services Australia on 136 150.

You must have a formalised account with the centre to receive your fee reduction.

The package helps parents with children aged 0 – 13 work, train, study, and volunteer. It will be paid directly to services. You will need to complete a Centrelink Childcare Subsidy if you have not already. You can complete your assessment through [MyGov](#) using your Centrelink online account or via the Express Plus Centrelink mobile app. In order to receive your Childcare Subsidy it is essential that your child/children attend their first and last booked session with the service or you will be required to pay full fees for the absent day.

HOW DO I MAKE A BOOKING?

Please complete the booking form. If booking for the first time, you will need to also complete an enrolment form.

<https://spoa.hubworks.com.au/>

WHAT ARE THE FEES AND CHARGES?

Incentre cost is **\$67.50 per day**, additional costs depending on the incursion or excursion will be reflected in the program.

Excursion – this activity involves travelling on a bus fitted with seat belts.

External provider –we have a provider that comes out to the service, and they run activities or experiences.

Internal provider – resources are purchased specifically for the experience planned for the day.

Centre Day – experiences are planned using resources available at the service with no additional cost to families.

WHAT DO I NEED TO KNOW ABOUT EXCURSIONS?

Excursions are planned and focus on the interests of children enrolled at the service. Risk assessments are completed by the coordinator in consultation with Catholic Care to ensure that the safety of all children is always maintained. Excursions are staffed at a staff to child ratio of 1:10, however this ratio may change dependant on the planned excursion or activity.

Information pertaining to excursions will be provided on the permission forms and parents/carers are welcomed and encouraged to read the supervision and risk assessments completed by the service. Some excursion venues may require parents to sign a waiver which cannot be completed by the service. These waivers must be returned to the service along with all other vacation care documentation.

MEALS

Families are to provide food for their children enrolled in the vacation care program unless otherwise specified in the program. Please do not send any food that requires heating as we do not have the facilities to do so (We are not permitted to reheat food due to regulations).

Due to the severity of some children's allergies, we are nut and egg aware. Please do not send any food with nuts or egg.

If your child has allergy or dietary restrictions, please make an appointment to discuss with staff prior to vacation care.

This will assist us in understanding the needs of your child and supporting them whilst they are in our care.

PROGRAMMING & EVALUATION

During each school holiday period children are asked to provide ideas and comments for the current and next school holiday program. We encourage families to share information about their child's interest so we can incorporate this within the program. Evaluations can be found in our daily evaluation located on the sign on desk.

WHAT SHOULD MY CHILD WEAR & SUN SAFETY INFORMATION?

Please make sure to clearly label all items of clothing. It is important to ensure that your child is dressed appropriately for the weather and the daily activities.

St Patricks OSHC, Asquith implements Catholiccare's Sun Protection Policy which is endorsed by the Cancer Counsel. Our Practice Guidelines require us to ensure children are using shade during play outdoors wearing sun safe clothing and hats. Application of sunscreen every 2 hours and avoiding outdoor play during peak UV times. Singlets are not sun safe clothing. Children must also wear sensible shoes for walking and playing (i.e. enclosed shoes or strap-on sandals) and bring a jumper or a jacket and drink bottle each day. Thongs and slip-on style shoes are not permitted unless otherwise informed by the service.

Educators will ensure that sunscreen is applied throughout the day. If you prefer that your child, use a different sunscreen to the one provided by CatholicCare please ensure they have it in their bag and educators will remind them to apply it.

WHAT IF MY CHILD NEEDS MEDICATION?

Prescription medication can only be administered by educators with written permission from the parent/guardian. This is actioned by completed a medication form available at the OSHC service.

Medication must be handed to an educator in its original packaging with the prescribed dosage information and use-by date. Non-prescription medication cannot be administered by educators, as per CatholicCare policy.

For further information, please see the Centre Coordinator.

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CatholicCare
DIOCESE OF BROKEN BAY



WELCOME TO THE HOLIDAYS!



FRIDAY
26 SEP

SPRING SPORTS

It's all about enjoying the warmer months of Spring as we bask in the outdoors. We will host a number of sporting events such as soccer, dodgeball and gymnastics tournaments. You might want to compete, be the ref, or cheer your friends on. Come along today to enjoy the art of friendly competition and teamwork!

Starts: 10.00am

\$ INCENTRE
\$67.50

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MONDAY
29 SEP

STARS IN THE MAKING OSHC TALENT SHOW

What's your talent? Today will be all about showing off. We are going to be producing and directing our own play, followed by a talent show! There will be popcorn and a juice box for everyone! Bring your costumes and accessories, we will have ours!

Starts: 10.00am

\$ INTERNAL PROVIDER
\$78.00



TUESDAY
30 SEP

DISCOVER KOREA

This school holidays we discover the wonders of Korean culture. We will be learning all about Korean Fans, Traditional Norigae Accessories and Crepe Paper Lotus' to Korean food such as Gimbap. Come along to learn more about this wonderful culture.

Starts: 10.00am

\$ INTERNAL PROVIDER
\$78.00



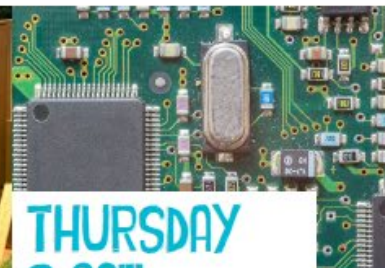
WEDNESDAY
1 OCT

GO BIG OR GO HOME

Some say that bigger is better! For today, they were right! We'll have a variety of your favourite games that have been super-sized. Can you master them all?

Starts: 10.00am

\$ INCENTRE
\$67.50



THURSDAY
2 OCT

CODING MASTERS

We have Steam Incursions coming to us today to show us all about engineering, coding and circuits. If you want to help us build and create some high-tech machinery, this is the place to be.

Limited Spots
Starts: 10.00am

\$ EXTERNAL PROVIDER
\$85.00



FRIDAY
3 OCT

POTTERING AROUND

We will get our hands dirty creating pottery! Our clay won't mould itself so come along and sculpt anything from bowls to animals! The best part is that you get to keep whatever you make. Wear old clothes for this one!

Starts: 10.00am

\$ INCENTRE
\$67.50

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MONDAY
6 OCT

PUBLIC HOLIDAY

We are closed today. We look forward to seeing you tomorrow.



TUESDAY
7 OCT

WOODWORKING WONDERS

Are you a builder? I know you are! Come today to master some woodworking skills as we create our very own toolkits! You will learn how to be a handy person and help around the house! You get to take home what you make today!

Starts: 10.00am

\$ INTERNAL PROVIDER
\$78.00



WEDNESDAY
8 OCT

FAGAN PARK

Bring your runners because we are heading to Fagan Park today. We can't wait to explore the park and use their HUGE play equipment. This will be a very active day so remember to pack your water bottles, hats and enclosed shoes!

Depart: 10.00am
Return: 3.00pm

\$ EXCURSION
\$101.00



THURSDAY
9 OCT

FARM FANATICS

If you are an animal lover, today is the day for you! We have Kindi Farm's visiting with some adorable farm animals. We will be able to get up close and interact with cute farm animals. Petting is allowed!

Starts: 10.30am

\$ EXTERNAL PROVIDER
\$85.00



FRIDAY
10 OCT

MAKING MUSIC

It's all about music. We will be throwing ourselves into a world of music and instruments. If you have your own then please bring with you, otherwise you can use ours!

Starts: 10.00am

\$ INCENTRE
\$67.50

SEP/OCT 2025 Vacation Care BOOKING FORM – ST. PATRICK'S ASQUITH

A risk assessment of all excursions is carried out and a printout is available at the service. I _____ give permission for my child/ren

1. _____ 2. _____ 3. _____ 4. _____

To participate in the following activities, under the supervision of the staff at St Patricks OSHC, Asquith. I have read and understood and agree to abide by the conditions set out in the information sheet. I understand that any offsite transportation will be on a coach fitted with seat belts from St Patricks OSHC, Asquith. I understand that my child/ren must be at the centre by the requested time. I will allow staff to take photographs of my child/ren for the purposes of programming and display within the centre only.

* Please understand that booked outings and scheduled activities may be cancelled or substituted dependant on weather or extenuating circumstance that impact the safety, health and wellbeing of the children.

Signed: _____ Date: _____

Date	Tick if attending	Activity	Location	Cost	Method of Travel	Departing	Returning Times are approx..	No. children Approx.	Staff: Child Ratio	No. Staff Attending	Responsible Person on Duty
Friday 26 th Sep		Spring Sports	St. Patrick's OSHC	\$67.50	N/A	N/A	N/A	30	1:15	Approx. 4	Keelan / Gabriela / Zoltan / Eveny
Monday 29 th Sep		OSHC Talent Show	St. Patrick's OSHC	\$78.00	N/A	N/A	N/A	30	1:15	Approx. 4	Keelan / Gabriela / Zoltan / Eveny
Tuesday 30 th Sep		Discover Korea	St. Patrick's OSHC	\$78.00	N/A	N/A	N/A	30	1:15	Approx. 4	Keelan / Gabriela / Zoltan / Eveny
Wednesday 1 st Oct		Go Big or Go Home	St. Patrick's OSHC	\$67.50	N/A	N/A	N/A	30	1:15	Approx. 4	Keelan / Gabriela / Zoltan / Eveny
Thursday 2 nd Oct		Coding Masters	St. Patrick's OSHC	\$85.00	N/A	N/A	N/A	30	1:15	Approx. 4	Keelan / Gabriela / Zoltan / Eveny
Friday 3 rd Oct		Pottering Around	St. Patrick's OSHC	\$67.50	N/A	N/A	N/A	30	1:15	Approx. 4	Keelan / Gabriela / Zoltan / Eveny
PUBLIC HOLIDAY											
Tuesday 7 th Oct		Woodworking Wonders	St. Patrick's OSHC	\$78.00	N/A	N/A	N/A	30	1:15	Approx. 4	Keelan / Gabriela / Zoltan / Eveny
Wednesday 8 th Oct		Fagan Park	St. Patrick's OSHC	\$101.00	Private Bus	10:00am	3:00pm	30	1:10	Approx. 5	Keelan / Gabriela / Zoltan / Eveny
Thursday 9 th Oct		Farm Fanatics	St. Patrick's OSHC	\$85.00	N/A	N/A	N/A	30	1:15	Approx. 4	Keelan / Gabriela / Zoltan / Eveny
Friday 10 th Oct		Making Music	St. Patrick's OSHC	\$67.50	N/A	N/A	N/A	30	1:15	Approx. 4	Keelan / Gabriela / Zoltan / Eveny