

St Patrick's Parents & Friends Association



P & F General Meeting Minutes

Date: 26.10.17

1. Welcoming prayer

2. Welcomes and apologies

Karen P, Mel T, Anne B, Evan S, Ryan H, Susan C, Louise C, Pia S, Sean C, Debbi M, Helen S, Meg H, Lesly E, Gino E, Meera K, Mariko S, Marcela F, Amy G, Mel F, Sonia M, Mell T

Apologies: Vanessa S, Claire D, Wendy B, Sarah M, Sarah S

3. Principals Report:

- There have been some improvements this term thanks to the P&F including air conditioning in the hall and improvements on the basketball court.
- Thanks to Matt Kean, we now have the sign out the front.
- Thank you to parents for their help in Term 2 during the funding issues. Part of a letter received from Simon Birmingham was read out which looked at the role that SES plays on school fees. There is currently an independent review being carried out on the SES model. The suburb is changing. The independent review will work out what the best system is. Next year, the fees will remain similar to this year (with regard to CPI). There were many letters written in Term 2 and the issue took up a lot of time.
- Last term was busy with soup day, athletics carnival, grandparent's day to name a few. This term we have also had some events already including movie night. Sometimes, it is good to have social events rather than simply fundraising.
- There were two parent courses run this year (1, 2, 3 Magic). There was also the Cyber Safety talk which was well attended by parents.
- This year an art group, knitting group and robotics group has been offered for students. There is also Lego on offer during lunchtime.
- This term is particularly busy working out staffing.

- Busy term - Kinder transition this Friday. Teachers writing reports. Graduation and end of year liturgy.
- Looking ahead – fete in 2018. Saturday, 27th October 2018.
- Kindergarten numbers are not as high as they have been in previous years.
- Fees should not be an inhibiting factor for parents. If parents feel they need to leave the school because of fees, they should talk to Bernard first.
- Finally, thank you to the parent body for their support this year.

4. Presidents' Report:

Term 3 has come and gone and the end of the year is fast approaching. We would like to thank Bernard and the staff for doing such a wonderful job this year with our children.

Our last P&F meeting was held in the morning and was very well attended. We think it could be a good option to do day meetings twice a year.

Qkr appears to be working well for online ordering. At the Father's day stall there was still some families that need to update their children's class details on Qkr. We are organising for class parents to email those parents directly to update details to save organisers confusion for other events like the school disco.

We had Grandparents day last term which went well. Thanks to the welcoming committee and parent helpers for the smooth running of the morning. Grandparents loved the day and provided us with very positive feedback. This year the year 6 parents organised a raffle to sell on the day. Gourmet hampers were made up from donated items and then raffled on the day. It was really popular and raised over \$800 to help year 6 parents raise money which they use at the end of the year to purchase a farewell gift to the school. Would be great to continue this every year.

Movie night last Saturday was well attended and well organised. Thanks to the social committee for all their efforts. Thanks also to year 6 parents for organising the BBQ. These are fantastic social nights for the school community and it's great to see so many families coming along.

We completed and lodged a Grant application for a new PA system. Hopefully we will be lucky enough to get another grant to help sort out the sound issues especially in the hall and playground at morning assemblies.

We have organised a Thank you event at Hornsby RSL for all those on P&F committees.

Overall this year saw some the P&F host some wonderful re-occurring events including 'Men in the Morning', the "Green and Gold social", Mother's and Father's Day mornings and the very popular "Grandparents Day". We also had our very first trivia night and held an Outdoor Movie Night. Our focus for 2017 was to engage parents with more social events with less emphasis on fundraising. We believe we have

achieved this and it's been great to see our wonderful community spirit enhanced and embraced.

We also got to see some of last year's fundraising efforts spent on school improvements like air conditioning in the hall, update to the basketball court and the purchase of a new dishwasher in the canteen. Should we not get a grant for the sound upgrade we believe this would be the next thing for the P&F to help fund.

As you know this will be our last meeting serving as P&F presidents and we would both like to say a very big thank you to all of you for the support you have given us over the last 2 years representing the P&F. We believe our school has an amazing P&F and its parents like you that make it all happen. Our school is unique in that our P&F is approachable, friendly and we don't rate ourselves better than anyone else. It is evident to us that so many parents at St Pat's have a great love for the school, their children and community building. So a massive thank you to you all!

5. Treasurers Report:

Bank Account Balances as at 26th October \$37,500

Contributed \$26,000 to the school (air conditioning and refurbishment of the basketball court and dishwasher for the canteen)

Lunch order since August: \$4,200

Future Ready Conference: \$870 spent (still waiting for the CSP reimbursement)

6. CSP Rep:

This year has been dominated by funding issues. Among the CSP reps, there has been talk about better use of technology and better engagement with the CSO when issues such as this arise.

There were regular meetings held throughout the year at various schools. There was a meeting recently to discuss changes to the executive. Evan will pass on details when they arrive.

The Future Ready conference was held in September. By all accounts, it was a success.

The AGM will be on 6th November in Pennant Hills (see newsletter for more details). There is a link on the website if parents wish to attend.

7. Class Parent Report:

- All going well. Nothing to report. Trying to secure class parents for next year.

- Veronica and Anne will not continue as class parents next year.
- Reminders will be coming out soon for kindergarten parents to support the kinder transition mornings.

8. Uniform Shop:

The Friday afternoon second hand uniform sale was very popular. We plan to do one every term.

We ordered and received sports singlets for representative sport. We are in the process of sourcing swimming caps for rep swimming. The staff need to be made aware that these loan items are available and should be taken to the events.

We have sourced Blazers for Year 6 Leadership team, to be kept by the school.

Once again we have avoided price rises to the current price list.

We are grateful to Sarah Stala-Smith for joining us on the committee this year and are sorry that she will not be able to help next year. The rest of us are willing to continue, should we be re-elected(!!).

9. Canteen:

The Canteen appeared to have slowed down a little since the introduction of lunch orders but seems to have picked up again as the weather has warmed up. It is difficult to tell which days are going to be busy and which are not.

Slinky apples are very popular at the moment. We have now reduced the Slinky Apple Volunteers on Friday to 1 person instead of 2 due to lack of numbers. Feedback from the Volunteers is that they are finding it manageable being by themselves on that day.

There have been some concerns raised by Margaret, the Director at Royston Kids around the amount of boxes of disposable cups, plates and cutlery that have been left around the bins in the Canteen. These are blocking access to the roller door into the Hall and are getting in the way of the Royston Kids staff who need to prepare afternoon tea for the children. We need to find out who these belong to (possibly the parish?) and find an alternative place for these items to be stored as they cannot remain where they are. Bernard and Karen will talk to the parish about moving the boxes.

There is a pile of plates / platters that we don't know who they belong to. As it is a shared space, we need to be mindful that we need to try to reduce the amount of clutter.

Royston Kids have also been given their own cupboards in the Canteen (these are clearly labelled and can only be accessed by their staff). This has reduced the

amount of space for the P&F to store their items. We need to look into where these can be stored as there is currently a lot of jugs, platters etc taking up bench space.

As the weather warms up we will be looking at reintroducing frozen mango and frozen oranges cut into quarters.

Orders are being placed every Thursday to ensure there is adequate stock for the following week.

In the coming weeks I will be contacting the current Volunteers to see whether they wish to remain Volunteers for 2018 or change any of their days. I will also reach out to the Class Parents so that they can send a communication to their classes asking if anyone would like to Volunteer for next year.

Once I receive the above information and see whether any new Parents to the school wish to Volunteer then I will commence drafting the roster for next year.

10. Welcoming Committee Report:

Grandparents Day was held on Friday 25th August 2017

As usual this event was very well attended and we had large amount of positive feedback from grandparents. This year the weather was kind to us and we were able to have morning tea outside in the sunshine. Special thanks to all the parent helpers on the day and to all the families who contributed food. We had so many generous donations that we were able to have a small kids table with cordial and biscuits. The left over biscuits and cake were used for class mass the following Sunday.

COST: \$7.50 for jam and cream for scones.

Milk, tea, coffee, juice, cordial etc donated by school.

11. Social Committee:

In term 4 we held our very successful Movie Night. The movie was Boss Baby.

Big Screen Promotions was the company we used to hire the equipment.

The Fudge Company we used for the hire of Slushy Machines and Popcorn Cart.

Raffle tickets were also sold on the night; prizes were a \$100 family pass to the movies with a candy voucher and also a \$50 Timezone voucher.

Year 6 put on a BBQ and sold lollies and glow sticks to raise money for their leaving gift for the school.

Income:

Ticket Sales

50 Family Tickets @ \$20 = \$1000

69 Single Tickets @ \$5 = \$345

Taken on gate (includes \$40 donation) = \$110

Sale of drinks / popcorn = \$562

Sale of Raffle Tickets = \$187

TOTAL INCOMINGS = \$2,204

Outgoings:

Hire of equipment & Movie Licence = \$ 2035.00

Hire of Slushy & popcorn Machine = \$ 545.00

Spend which included prizes and refreshments

WB = \$164

TOTAL OUTGOINGS = \$ 2,744

Balance = - \$ 540 (LOSS)

The Movie Night was a great event, many thanks to all that helped out on the evening. The hire of the slushy / popcorn machine and raffle prize costs were covered by the sales plus a small profit but unfortunately ticket sales were unable to cover the cost of the movie equipment hire.

UPCOMING EVENTS

We will be holding a Melbourne Cup afternoon details to be confirmed.

12. Paddy's Care Group:

In the past two months, we have been supporting a family. Amy read out a few lines from an email from the mother of the family, expressing her gratitude.

The roster is quite old and needs some more names to spread the load. A link to a google form was put into the newsletter two weeks ago asking for more families to come on board. Amy also suggested putting a link in the newsletter on a regular basis so that parents know who to contact if they feel like support is needed. Support can be offered in many ways including meals, lawn mowing or other appropriate chores.

Suggestion that another email needs to be sent through the class parents to encourage families to join the list.

13. Other Business:

St Bernard's School Fete:

Fete is on this Saturday. Parents encouraged to attend and support the school as they support us regularly.

Upcoming Dates:

- Melbourne Cup Afternoon Tea – Tuesday 7th November 2pm – 2.45 for parents (pre-schoolers welcome). Race will be shown on the big screen for all attending (including their school aged and younger children)
- Men in the morning – Wednesday 15th November
- School Disco – Thursday 16th November
- Christmas Concert – Friday 8th December

P&F Election / Nominations:

Social Committee – Lesley E, Marita M and Wendy B

Canteen – Megan H

Welcoming Committee – Tatiana F and Kellie T

Uniform Shop – Helen S, Debbi M, Claire D and Mel T

Paddy's Care Group – Sarah M and Amy G

Class Parents – Pia S, Meera K

CSP – Evan S

Secretary – Sonia M

Treasurer – Marcela F

Vice President – Sean C

President - Vacant

60th Anniversary:

Next year is the 60th Anniversary of the school. Query regarding if anything is occurring to commemorate the 60th Anniversary of the school. The 50th Anniversary was held in March (outdoor mass on Saturday afternoon) and celebration with parish and school. It was a community event and a great way to bring the St Patrick's community together. Bernard will start making enquiries.

Year 6 Supper:

Query regarding P&F funding for the supper. Some of the Year 6 supper last year was funded by the P&F to ensure that there was enough food. Mel and Karen will check the figure from last year and we will match this year.

Meeting Closed 8.20pm