

St Patrick's Parents & Friends Association



P & F General Meeting Minutes

Date: 18.08.2017

1. Welcoming prayer

2. Welcomes and apologies

Karen P, Mel T, Jen A, Meera K, Suzy, Miriam, Cathryn C, Sean C, Phillip C, Joan C, Kay O, Cathy B, Meg H, Lina Z, Michelle H, Deb M, Rebecca W, Vanessa S, Claudia R, Mell T, Bernard C, Mariko S, Claire D, Amy C, Helen S, Wendy B, Sarah M

Apologies: Marcela F, Sonia M, Anne B, Veronica H, Evan S, Amy G

3. Principals Report:

- Busy term with school funding issues. Many people including myself wrote to many Politicians and expressed their concerns.
- Naplan results have been received back at the school and should come home over next few days. It is envisaged they will have Naplan online by next year. Students will do some example testing of the system next week.
- There has been lots of illness this winter throughout the school for both teachers and students. Where possible the school tries to limit teacher changes by having the same substitute teacher.
- During the holidays Air conditioning was installed in the hall and the basketball courts upgraded. Thanks to the P&F for funding these upgrades to the school.
- Behaviour course coming up for parents at night time. Hopefully parents attend and find these useful.
- Brilliance in blue coming up for mothers and sons from year 4 to 6
- Pretty in pink successful and a great night for fathers and daughters. Well attended.
- Parent prayer group on the 30th August. Parents are welcome to come and time to take some time for themselves.
- Athletics carnival. Thanks for parents for helping on day. Cluster carnival today. Wish all the students good luck.
- Trivia night very successful. First time the school has had a trivia night. Thanks to social committee for the planning and running of the night.
- Two school Masses over the last fortnight. Assumption and Mary Mackillop mass. Different types of masses. More involvement in one and more quiet worship in the other. Great for the students to experience the different types of masses.
- Grandparents day – Friday 25th August – Please provide a plate. CSO has a representative coming out to interview grandparents.
- Father's Day coming up – thanks to Deb and Sasha for organising gifts

- Public speaking is running this term throughout the school for all classes
- Kinder transition day next week for new kinder students. If anyone knows someone who may be interested please ask them to contact the office.
- Movie night – Next term. Keep the 21st Oct free.
- Parent conference – at Manly – funding available.

4. Presidents' Report:

Thank you to Louise for her great insight into the writing process at St Pats, and a big thanks to the children who participated

Last meeting was well attended for a cold night. Steph's talk on children's safety was great. Would be great to have her at a meeting at least once a year. We received a lot of positive feedback on this from parents who attended and an expression of interest for it to be repeated for those who couldn't make it.

Finally we have lunch orders up and running via Qkr! Thanks to Marita's Fine Food Catering for running this. All feedback received has been positive and we look forward to our continued partnership with Marita.

Lunch order day last term was run by year 2 parents. Pizza day. 274 orders . 93 paper orders . 181 Online. Next lunch order day if there is one we will do online only.

This terms fundraising we have allocated to year 6 who will work out what they want to do and they will fundraise for the year 6 farewell gift for the school. They will be having a cupcake morning or 2 min noodle cups to be purchased for morning tea. Also doing a gourmet hamper raffle on grandparents day

Trivia night was amazing. Thanks to the wonderful social team for organising and running. The event was really well attended and all that came had a ball.

5. Treasurers Report:

Bank Account Balances as at 15th August \$64,451.27

- 9th August the 3 month term deposit expired, \$45k reverting back to the main account
- Interest Earned from the Term Deposit \$271.78
- Waiting on Invoice from St Patricks for P & F contribution for the A/C & Sports Equipment
- Other Expenses Merchant Fees

3 rd Jul	\$230.79	(Includes Set up Fee \$199)
4 th Aug	\$48.79	

P & F Events

Term 1 Lunch Order Day	\$463.51
Hot Cross Buns	\$200.00
Green & Gold	(\$473.68)
Mother's Day	(\$89.42)
Term 2 Pizza Day	\$577.50
Trivia Night	\$170.40

6. CSP Rep:

CSP Meeting held last week. Plenty of discussion on school funding and the issues around communication from the CSO.

Another meeting is being held next week (Tuesday night) to look at a new position to deal with Funding issues and general political-level forward.

FutureReady Parent Conference is coming up fast. The CSP are providing \$500 towards the cost of tickets for each school (to be matched by the P&F). All are encouraged to attend, including the free seminar on the Friday night. Plenty of emails have been issued around this. If parents are interested in attending, let the P&F know. There may be subsidies available. There are also children's workshops available during the two days.

The Council of Catholic School Parents (CCSP) also has a new CEO and Board

7. Class Parent Report:

- All going well.

8. Uniform Shop:

Uniform Shop Report for the P&F meeting – 18 August 2017

Convenors: Claire Dalton, Deb Miller, Helen Swain, Mell Telford, Sarah Stala-Smith.

All is running well in the uniform shop.

As usual at this time of year it has been quiet in the shop. Ordering online is continuing to be popular, accounting for over 60% of total sales.

Much of the summer stock for next years kindy has been ordered and will be delivered early next term.

This year so far we have collected \$1070 for charity from the sales of secondhand uniforms. Thanks again to everyone who donates and purchases secondhand items.

2017 data Year to 15/08/2016

Sales – Shop:	\$ 9,112
Sales – Online:	\$14,608
Bank (available):	\$15,668
Expenditure:	\$23,131
Creditors:	\$ 4,675

9. Canteen:

Due to health issues, Claudia Rincon will be resigning from Canteen Coordinator on 31st Aug 17. Amy Choong's youngest child will be leaving St Patrick's at end of this year, hence she is also stepping down whenever there is a parent volunteer ready to take up the role.

To advertise Canteen Coordinator position in school letter.

Canteen is running on track in term 3. We have dropped the ideas of offering Milo and prewrapped banana bread. And are going to introduce Sorbet in Term 4 when weather is getting warmer.

10. Welcoming Committee Report:

Grandparents' Day next week. Email went out for volunteers to help collect donations of food and to serve tea and coffee. Otherwise all good

11. Social Committee:

TERM 3

In term 3 we held our very successful trivia night. There was a 1st, 2nd and 3rd prize of vouchers and also raffle prizes. Tickets were sold @ \$10 per person and food platters were available to purchase also.

In order to try and cover costs raffle tickets were sold and a coin game played.

Income:

Tickets 73 = \$730

Cash from raffle tickets, game and picture frame = \$486

Spend which included prizes, decorations and refreshments

WB = \$411.30

MM = \$634.30

Total Profit = \$170.40

We had a couple of prizes kindly donated.

There was a few boxes of soft drinks that were not sold. These have been placed in the P&F fridge in the canteen to be used for any future events.

We had a lot of very positive feedback regarding the trivia night and hope to plan another one in the future. We would also like to give a special thanks to Sean who was an excellent quizmaster, he certainly helped to make the night an enjoyable one.

TERM 4

MOVIE NIGHT – Saturday 21st October 2017

We have booked the equipment for the movie night using the same company as the previous one. They provided us with a quote for the exact same equipment that we hired last time and at the same price.

The equipment has been secured for this date. A deposit of \$850 has been paid which is 50% of the total invoice of \$1,650.00.

The Social Committee will now start to plan the details for this future event.

12. Paddy's Care Group:

Up and running for approx. 4 years now. The Paddy's Care Group is a group of parents who have offered to help out families in need. There is a roster that parents can nominate to be put on to help families in the school or wider community. Parents can help in many ways including offering of lifts for children to and from school, making meals and prayers.

Sarah Massa thought it would be good to email parents again to remind parents of the service, what it offers and to see if anyone else is interested in being put on the roster. Sarah was going to email form through to Office or Presidents.

13. Other Business:

Exec positions available – we would love to hear from any parent that may like to take on a role in the executive committee next year. The position of President will be vacated but most other positions looks to have volunteers. If you are interested in finding out more information on these roles please email current presidents.

Canteen Co-ordinator - Meg Heath has come forward to take on the role of canteen co-ordinator since Claudia Rincon has stepped down due to health issues. We thank Claudia for her dedication and work this year. Karen will send an email around to see if anyone is interested in coming on board with Meg to job share the canteen role.

Lunch orders – tabled some questions from Marita who is offering the current lunch order service. Feedback was:

- To continue the lunch order service. Parents love the service available. Comments on the current service include good quality food, great portion size for children.
- The Qkr system seems to be working well. No issues from parents.
- Idea of cupcakes for parents to order for children's birthdays was well received. Will discuss further with Marita and Mr Cumming at a later stage to see if this can be implemented.
- Other suggestion was to may be have more lunch order days. Discussion about having lunch orders on a Tuesday or Thursday. Non canteen days. It was noted that children are probably ordering less from the canteen on a Friday since lunch orders have been introduced. No problem with this, just an observation

Fathers' Day morning – under control. Not much wrapping, looking to put them into bags. Thanks to Deb and Sascha.

Meeting Closed 10.15am